

Anoka Hennepin Independent School District #11

Position Standard

Paraeducator - Health

Health paras assist nursing staff with the administration of school health care.

Essential Functions:

- Delivering care for students with illness or injury.
- Administer medication; charting/maintain health records of students.
- Vision and hearing screening.
- Counsel students in good health habits.
- Assist in care of special need students in a fast-paced setting.
- Perform other duties as assigned in school health program in cooperation with the nurse and administration.

Minimum Qualifications:

- Experienced in Emergency Medical Technician (EMT), Emergency Medical Services (EMS), or Certified Medical Assistant (CMA).
- Must have completed or be currently enrolled in the Adult, Child and Infant CPR and AED (Automatic External Defibrillators) course. *(Must provide current CPR/AED certifications (or proof of enrollment in an upcoming CPR/AED course) upon hire.)*
- Good written and verbal communications skills, and interpersonal skills.
- Ability/desire to work with special needs students and cooperatively with students and staff.
- Ability/desire to work with technology.
- Good recordkeeping skills / computer skills.
- Ability to remain calm in stressful emergency situations.
- Ability to take direction. Ability to maintain regular attendance, which includes completing an assigned day.
- Must be able to lift a minimum of 40 pounds.
- Ability to perform position responsibilities including physical factors, work devices and materials handling, data functions, and people functions.
- Must be physically working in the building.

Preferred Qualifications:

Current MN Licensed Practical Nurse License (LPN) or Registered Nurse License (RN) preferred.

The following physical capacities are required:

- Strength:** The ability to manage one's own weight and the additional weight of equipment or another person in daily duties.
1. Minimum level of strength - dead lift 1/3 body weight or a minimum of fifty pounds.
 2. Carry a minimum of forty pounds at waist level for a distance of sixty feet.
 3. Push, pull, lift and carry a minimum of fifty pounds.
- Flexibility:** The ability to move freely in various directions and the ability to bend or stretch freely in all situations according to work demands.
1. Normal, unrestricted, active range of motion at the back and hips, elbow, shoulder, ankle, knee, neck and wrist.

The following physical capacities are required (continued):

2. Functional use of the body in routine movements requiring bending, stretching, reaching, extending, and flexing.

Endurance: The ability to maintain effort throughout tasks and the workday, including cardio respiratory endurance.

Agility: The ability to change body directions rapidly with fluid movement in order to accomplish a task in a smooth and efficient manner.

Physical Factors includes:

Constant: walking, pushing, stooping, squatting, repetitive arm, simple grasp, hearing, visual accommodation;

Frequent: lifting waist to chest, lifting below waist, pulling, kneeling, twisting, reaching, tasting/smelling, near vision, midrange vision, depth perception, field of vision:

Occasional: standing, sitting, reclining, lifting above shoulders, carrying, climbing, balancing, crouching, repetitive foot, firm grasp, fingering, feeling, talking far vision.